

Team Manager Checklist:

Beginning of Season:

Download from the website, copy and have each team member fill out the following forms:

1. Waiver of Liability
2. Code of Conduct
3. Player Commitment
4. Consent to Treat

Originals should be turned in the leagues head of coaches, a copy of each should be retained for the team binder as outlined below.

Team Binder:

In a 3 ring binder with plastic sleeves for each player and coach keep the following:

For the Team:

- Copy of signed T-1 roster (obtain from registrar)– **must include and be signed ALL players and ALL coaches**
- Copies of all game sheets

For each player:

- Copy of Birth Certificate
- Waiver of Liability form
- Code of Conduct Form
- Consent to Treat Form
- Player Commitment Form

For each Coach:

- Waiver of Liability Form
- Code of Conduct Form
- Consent to Treat Form
- Copy of Coaching Card – Front & Back

This binder should be taken to every game. It is proof of each team, player and coaches' eligibility requirements to play in their respective games and year end tournaments.